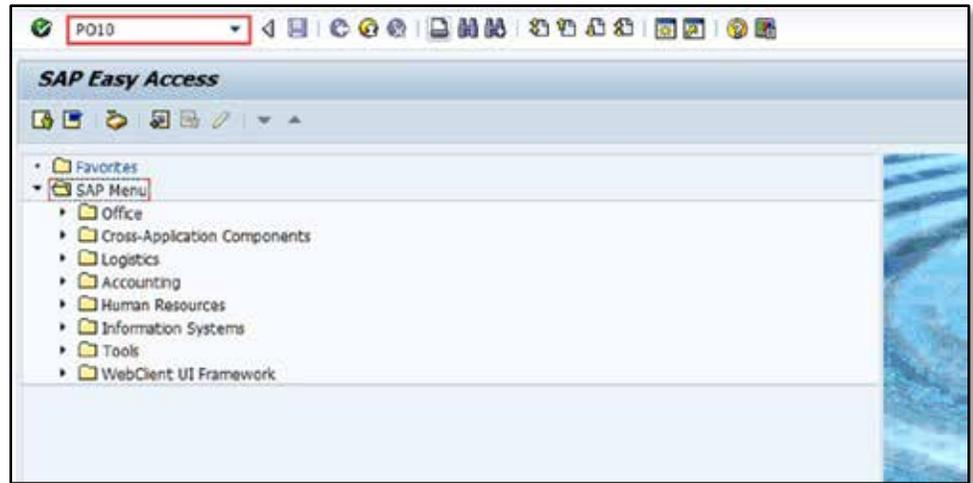


# HRMS Organizational Management

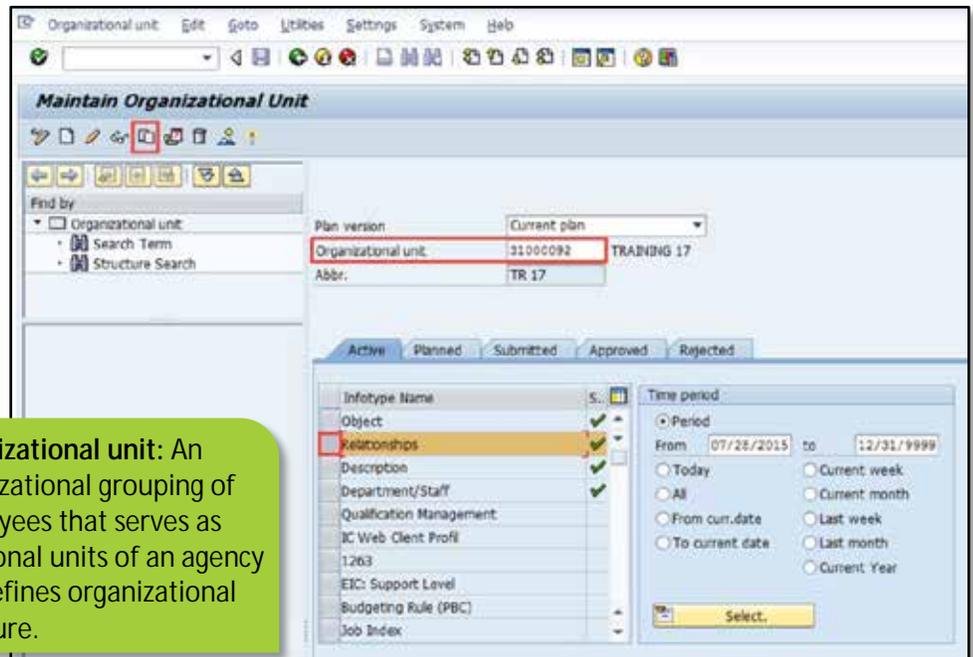
## Create Organizational Unit to Organizational Unit Relationship

Organizational Management Processor and Organizational Configuration Analyst use this procedure to create the Organizational Unit to Organizational Unit relationship, using transaction code PO10.

1. Enter transaction code **“PO10”** in the Command field and press **Enter**,  
**OR**  
Follow the menu tree:  
*Human Resources*→  
*Organizational Management*→  
*Expert Mode*→  
*Organizational Unit*.



2. Using the  **Matchcode**, select the Organizational Unit number or type it in the **Organizational unit** field.
3. Click the box to the left of infotype **Relationships**.
4. Click  **Copy**.



**Organizational unit:** An organizational grouping of employees that serves as functional units of an agency and defines organizational structure.

## Create Organizational Unit to Organizational Unit Relationship (cont.)

5. Enter the start date in the **Valid from** field. End date defaults to 12/31/9999.
6. Choose **Organizational Unit** from the drop-down box in the **Type of related object**.
7. Enter the *Organizational Unit ID number* to which the original object is related in the **ID of related object** field.
8. Click  **Enter**.
9. Click  **Save**.
10. Click **Yes** on the *Relationships Create* box.

This completes the transaction to Create an Organizational Unit to Organizational Unit Relationship.

