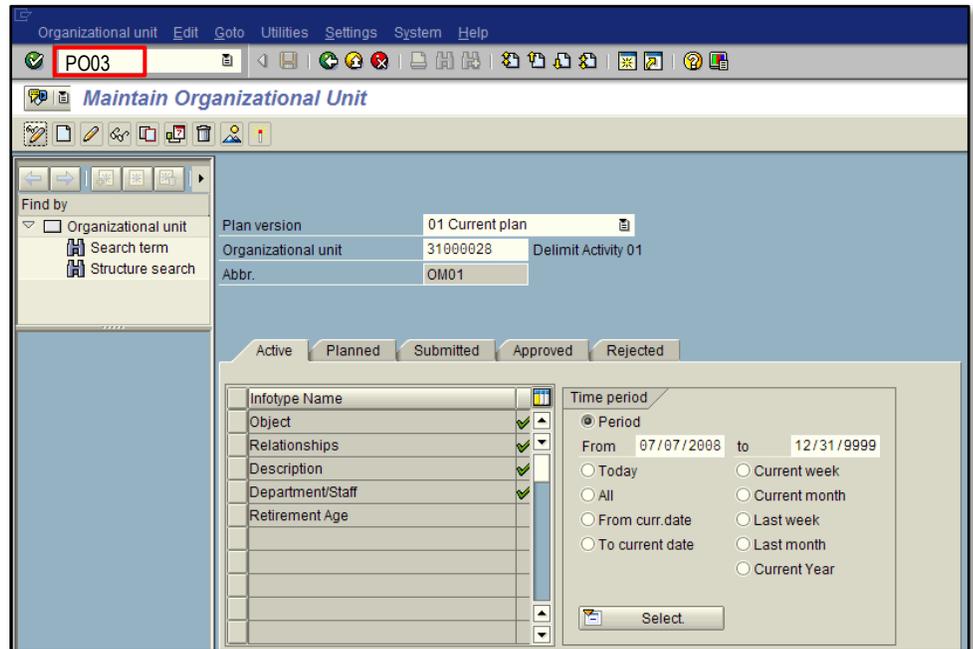


# HRMS Organizational Management

## Create Job to Person Relationship

The Organizational Management (OM) Processor uses this procedure to create a job to person relationship that overrides the position to job relationship, using transaction code PO03.

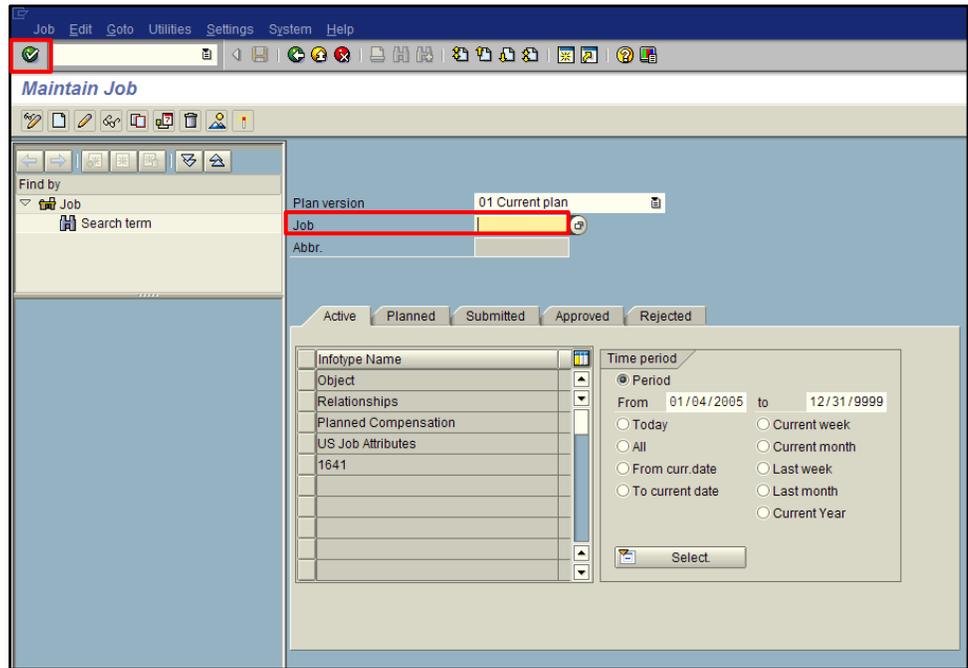
1. Enter transaction code "PO03" in the Command field and press **Enter**,  
**OR**  
Follow the menu tree:  
*Human Resources* →  
*Organizational Management* → *Expert Mode* → *Job*.



## Create Job to Person Relationship (cont.)

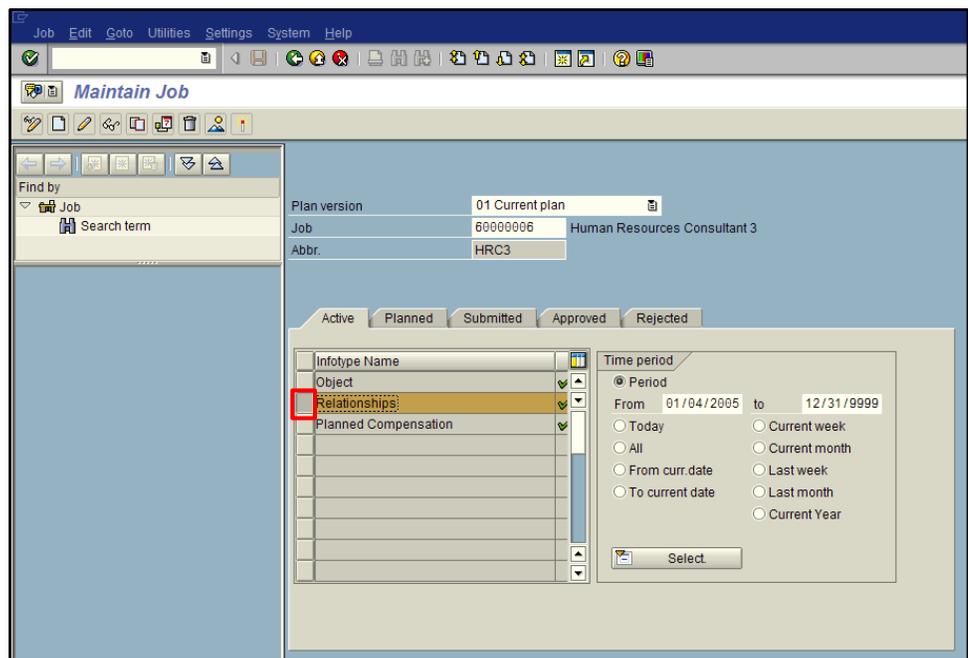
2. Enter the system assigned number for the job classification in the **Job** field.

3. Click  **Enter**.



The screenshot shows the 'Maintain Job' application window. The 'Job' field is highlighted with a red box. The 'Plan version' is '01 Current plan'. The 'Time period' is set to 'From 01/04/2005 to 12/31/9999'. The 'Active' tab is selected. The 'Infotype Name' list is empty. The 'Time period' options are:  Period,  Today,  All,  From curr.date,  To current date,  Current week,  Current month,  Last week,  Last month,  Current Year.

4. Click the box to the left of the infotype, **Relationships**.



The screenshot shows the 'Maintain Job' application window. The 'Job' field is '60000006' and the 'Abbr.' is 'HRC3'. The 'Time period' is set to 'From 01/04/2005 to 12/31/9999'. The 'Active' tab is selected. The 'Infotype Name' list is populated with 'Object', 'Relationships', and 'Planned Compensation'. The 'Relationships' infotype is highlighted with a red box. The 'Time period' options are:  Period,  Today,  All,  From curr.date,  To current date,  Current week,  Current month,  Last week,  Last month,  Current Year.

## Create Job to Person Relationship (cont.)

5. Click on the

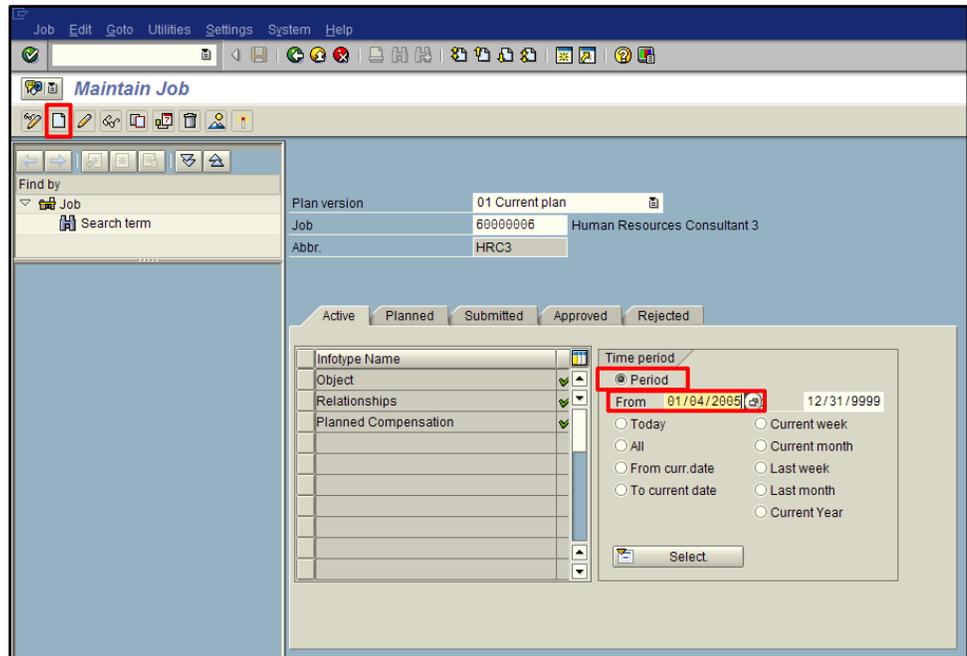


button.

6. Enter the specific values for the person and data selection period.

**Note:** The **From** field defaults to the system (current) date.

7. Click  **Create**.



8. Using the  **Matchcode**, choose the correct **Relationship type**.

9. Enter "P" for person in the **Type of related object** field.

10. In the **ID of related object** field, enter the personnel number of the employee for which you are creating the job to person relationship.

11. Click  **Enter**.

12. Click  **Save**.

This completes the transaction to **Create a Job to Person Relationship**.

